

**MADISON COUNTY  
PERSONNEL ACTION**

Department MCDC Employee Name Jasmine Brooks  
 Job title D/O Employee SS # \_\_\_\_\_  
 Effective Date 8/28/23

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: D/O new position or replacement  if so, whom? \_\_\_\_\_  
 Rate of Pay \$ 17.56

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 8/25/23

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department MCDC Employee Name Karen Emerson  
 Job title D/O Employee SS # \_\_\_\_\_  
 Effective Date 8/28/23

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: D/O new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 17.56

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 8/25/23

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
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Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department MCDC Employee Name Karlee Ward  
 Job title D/O Employee SS # \_\_\_\_\_  
 Effective Date 8/28/23

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: D/O new position or replacement  if so, whom? \_\_\_\_\_  
 Rate of Pay \$ 17.56

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Husted Signature [Signature] Date 8/25/23

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department MCDC Employee Name Larry May  
 Job title D/O Employee SS # \_\_\_\_\_  
 Effective Date 8/28/23

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: D/O new position or replacement  if so, whom? \_\_\_\_\_  
 Rate of Pay \$ 17.56

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeffrey B. Huster Signature [Signature] Date 8/25/23

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

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MADISON COUNTY  
PERSONNEL ACTION

Department MCDC Employee Name Levon Hudson  
Job title Detention officer Employee SS # \_\_\_\_\_  
Effective Date 09/11/23

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: \_\_\_\_\_ new position or replacement  If so, whom? \_\_\_\_\_

Rate of Pay \$ \$17.50

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeff Husted Signature [Signature] Date 09/08/23

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC Employee Name Jamarian Sallis  
Job title Detention officer Employee SS # \_\_\_\_\_  
Effective Date 09/11/2023

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention officer new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 17.56

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeff Hubler Signature [Signature] Date 09/06/23

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC Employee Name Ozell Williams  
Job title Detention officer Employee SS # \_\_\_\_\_  
Effective Date 09/11/2023

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention officer new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 17.50

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeff Husted Signature [Signature] Date 09/11/23

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**Administrative paperwork**

	Initials	Date
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MCDC Employee Name Jerry McCoy  
Job title Detention Officer Employee SS # \_\_\_\_\_  
Effective Date \_\_\_\_\_

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention Officer new position or replacement  if so, whom?  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeff Husted Signature [Signature] Date 09/20/23

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
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Copy for BOS Agenda	_____	_____



MADISON COUNTY  
PERSONNEL ACTION

Department MLDC Employee Name James Dillion Irwin  
Job title Detention officer Employee SS # \_\_\_\_\_  
Effective Date 09/11/2023

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention officer new position or replacement  If so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeff Husted Signature [Signature] Date 09/06/23

Forward to Administration for Paperwork Processing

**Administrative paperwork**

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Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department MLDC Employee Name Alexis Griffin  
Job title Detention officer Employee SS # \_\_\_\_\_  
Effective Date 09/11/23

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Detention officer new position or replacement  it so, whom? \_\_\_\_\_  
Rate of Pay \$ 17.50

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Jeff Husted Signature [Signature] Date 09/06/23

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department  
Job title  
Effective Date

Justice Court  
Deputy Clerk  
Sept. 25, 2023

Employee Name  
Employee SS #

Jalah Chambers  
XXV-XX-0435

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried

Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_

Rate of Pay \$ 17.00

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Cheryl Horn Signature Cheryl Horn JCC Date 9/13/23

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department Tax Assessor Employee Name Joshua Jordan  
 Job title Advanced Residential Appraiser Employee SS # \_\_\_\_\_  
 Effective Date October 1, 2023

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
 Position: \_\_\_\_\_ new position or replacement  it so, whom? \_\_\_\_\_  
 Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: Increase per SB2444 re 27-3-52  
 Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ 2,500 additional annually (MAE)

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Norman A. Cannady, Jr. Signature *Norman A. Cannady, Jr.* Date 9/11/23

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

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Copy to Payroll	_____	_____
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Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Justice Court Employee Name April Ann Nixon  
Job title Deputy Clerk Employee SS # XX-XX-1551  
Effective Date Sept. 18, 2023

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: Deputy Clerk To Position: Judicial Assistant  
Rate of Pay \$ 17.00 Rate of Pay \$ 18.00

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Cheryl Horn Signature Cheryl Horn JCC Date 9/13/2023

Forward to Administration for Paperwork Processing

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Information Technology Employee Name Vernita Wesley  
Job title Help Desk Coordinator Employee SS # \_\_\_\_\_  
Effective Date 10/02/2023

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: Help Desk Coordinator new position  or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$26.37

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Duane Thompson Signature  Date 09142023

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY  
PERSONNEL ACTION

Department Building & Grounds Employee Name James Weaver  
Job title Maintenance Office Manager Employee SS # \_\_\_\_\_  
Effective Date 10/2/2023

**Hire**

Full-time  Part-time  Temporary  Hourly  Salaried   
Position: \_\_\_\_\_ new position or replacement  if so, whom? \_\_\_\_\_  
Rate of Pay \$ 313.35

- Job references checked ( if applicable)
- Background checked ( if applicable)
- Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

- Death
  - Dismissed
  - Resigned
  - Retired
- Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Drew Ridinger Signature  Date 09/15/2023

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____